



Production Assistant

Reports to: Greenhouse or Packhouse Supervisor

THE ROLE

Gotham Greens is seeking passionate, driven and hardworking individuals to fill positions as Production Assistants. Production Assistant positions are hands-on and require individuals who enjoy rolling up their sleeves and are accustomed to manual labor-intensive jobs.

Prior experience in the natural and organic food industry a plus but not required. This is an opportunity for an enthusiastic, self-motivated and organized individual to assume a position at a rapidly growing, innovative, disruptive company in the 21st century food system.

AREAS OF RESPONSIBILITY

- Assisting in the growth, harvesting and packing of leafy vegetables and herbs.
- Inspecting produce, arranging leaves, and preparing produce, for boxing, and proper cleaning & sanitation methods.
- Cleaning and Sanitation of Packhouse, Greenhouse, and Channel Washing.
- Assisting in loading products onto U-boats/pallets and loading them onto our trucks.
- Assisting in the loading and unloading of Greenhouse and Packhouse supplies and materials.
- Crop handling: seeding, transplanting, and harvesting.
- Handle leaves, look for bugs, and proper cleaning & sanitation methods
- Ensure proper hand washing and use of gloves, aprons, and hair nets.
- Ensure PH Packers maintain clean clothes, personal hygiene and good health (e.g. no coughing, etc.
- Packers adherence to the Packhouse dress code and packing regulations, (e.g. no ear phones, no hoods, footwear specifications, no food, drinks, etc.)
- Ensure clean work areas, bins, trays, scales, tables. No mobile phones or food on packing tables.
- Ensure that soiled or dropped leaves are not packed
- Ensure coolers are clean and temperatures are stable
- Inspect and weigh produce; discard leaves as necessary; ensure no bugs, damaged leaves, tip burned leaves or leaves dropped on floor enter package
- Monitor leaves for pests or pathogens and report to Greenhouse Supervisor

QUALIFICATIONS

Requirements:

- Ability to lift 50 pounds.
- Ability to stand for a full 8 hour shift.
- Must be comfortable working in summer heat conditions and air-conditioned rooms.



- Must be able to work at a steady pace and must be detailed oriented.
- Must have a reliable form of transportations, train, bus, car, Etc.
- Open availability to work various work schedules including weekends.
- Must be authorized to work in the US.
- MUST BE AVAILABLE TO WORK WEEKENDS.

The ideal candidate:

- Excellent verbal, written, and interpersonal skills
- Reliable and highly motivated with a creative flair and lively personality
- Passionate commitment to the company vision
- Appreciation to principles of sustainable agriculture and food

WHO WE ARE

Gotham Greens is a global pioneer in the field of urban agriculture and a leading producer of year-round, hyper-local produce and fresh food products. The company provides its retail, restaurant, and institutional customers with produce grown under the highest standards of food safety and environmental sustainability. Gotham Greens has built and operates 4 greenhouse facilities spanning over 170,000 sq. ft. in New York City and Chicago. Gotham Greens was founded in 2009 in Brooklyn, NY.

We are farmers that live in apartments. Our team is hard working, supportive, and passionate about sustainable urban agriculture. We work to create an environment that is caring, fun, and collaborative.

Gotham Greens is proud to be an Affirmative Action/Equal Opportunity Employer.

We thank all applicants in advance for their interest in this position, however, only those selected for an interview will be contacted.



**GREENHOUSE
GROWN**



**PESTICIDE
FREE**



**SUSTAINABLE
AGRICULTURE**



**URBAN
FARMING**



**PREMIUM
QUALITY**

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