



Windows & Cloud System Administrator

Brooklyn, NY or other area where IT offices and operations are located.

Reports to: Head of Information Technology

THE ROLE

Gotham Greens is seeking a Windows & Cloud System Administrator. System administrator is responsible for the daily monitoring, operations and management of core systems including ERP, CRM, and others as well as troubleshooting and resolving issues with systems, hardware, and storage devices. The system administrator reports directly to the Head of Information Technology and works closely with others in the organization.

Prior experience in the natural and organic food industry is a plus but is not required. This is an opportunity for an enthusiastic, self-motivated, and organized individual to assume a position at a rapidly growing, innovative, and disruptive company in the 21st century food system.

AREAS OF RESPONSIBILITY

System administrator is responsible for the daily monitoring, operations and management of core systems including Windows Servers, Windows Desktops, Azure management, remote desktop, ERP, CRM, and others system and applications as well as troubleshooting and resolving issues with systems, hardware, and storage devices. The system administrator reports directly to the Head of Information Technology and works closely with others in the organization. Strong communication, service, and customer skills are required.

QUALIFICATIONS

Requirements:

- Platform support across a diverse environment including cloud and on-premise.
- Remote management and support of systems and applications.
- Able to define root cause analysis and define resolution path.
- Log all management and support activity,
- Support and manage Azure Active Directory Domain.
- Support and manage Windows Server.
- Support and manage Office 365.
- Train other users on core systems.
- Document applications with run books, configuration guides, and support guides.
- Knowledge of Windows Servers Administration (e.g.: Windows 2012, 2016, etc.)
- Knowledge of Azure and/or AWS.
- Knowledge of Active Directory (ADSI)
- Agile and SDLC Knowledge helpful.
- ITSM knowledge helpful.



- Basic knowledge of CRM and ERP.
- SAGE ERP knowledge helpful.
- Plausible rotating shifts may be required.
- 1+ year of Windows Server Administration experience.
- 1+ year of Cloud administration. (i.e. AWS, Azure, Google).
- 1+ year of experience working on an enterprise level applications and systems.

The ideal candidate:

The ideal candidate will be resourceful, team oriented, possess exceptional customer service skills, and can analyze and troubleshoot issues and respond quickly. Knowledge of Azure, Azure Active Directory, Azure hosted apps, and system are ideal. Linux experience helpful.

WHO WE ARE

Gotham Greens is a global pioneer in urban greenhouse agriculture and a leading consumer brand of premium quality, local produce and fresh food products. Gotham Greens' produce is grown using ecologically sustainable methods in technologically sophisticated, climate controlled, urban greenhouses. Gotham Greens provides its diverse retail, restaurant, and foodservice customers with a local, reliable, year-round supply of salad greens, herbs and fresh food products grown under the highest standards of food safety and environmental sustainability. The company owns and operates over 170,000 square feet of greenhouse across four facilities in New York and Chicago and currently has 500,000 square feet of greenhouse under development in five US states. Gotham Greens was founded in 2009 in Brooklyn, New York.

We are farmers that live in apartments. Our team is hard working, supportive, and passionate about sustainable urban agriculture. We work to create an environment that is caring, fun, and collaborative.

Gotham Greens is proud to be an Affirmative Action/Equal Opportunity Employer. We thank all applicants in advance for their interest in this position, however, only those selected for an interview will be contacted.



**GREENHOUSE
GROWN**



**PESTICIDE
FREE**



**SUSTAINABLE
AGRICULTURE**



**URBAN
FARMING**



**PREMIUM
QUALITY**

gothamgreens.com

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